

## CHENDHURAN COLLEGE OF ENGINEERING AND TECHNOLOGY Accredited by NAAC with B+ Grade



Approved by AICTE, New Delhi and Affiliated by Anna University, Chennai Lena Vilakku, Pilivalam[Po], Thirumayam[Tk], Pudukkottai - 622 507, Tamilnadu.

## **CODE OF CONDUCT FOR STUDENTS:**

- Students should obeyed the rules and regulations of the college and maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the college campus.
- Students should refrain from using any insulting, inciting and intimating language, while talking to their fellow students.
- A College working schedule is followed as per the College Academic Calendar. Classes are scheduled from 09.10 AM to 04.40 PM. All the students are expected to be seated on the classroom/lab by 09.05 AM.
- Late coming will result in loss of attendance for the corresponding hour and shall be added to the student records.
- Students shall rise from their seats when the teachers enters the classroom and shall remain standing till the teacher takes her/his seat or they are allowed to sit. Silence shall be observed during class hours.
- No students shall enter or leave the class room when the is on without the permission of the teacher concerned.
- In the events of student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
- Students can leave the campus during class hours only after getting proper permission/ gate pass from the Head of the Department / Principal.
- All students shall leave the classes immediately after the last hour. Students are not to stay back in the class room/lab beyond normal working hours unless there is special permission/special class.
- No student shall wander or gather in verandah, corridor, and staircase etc. Canteen/office to be visited only during intervals and non-working hours.
- All leave application shall be submitted in time, for sanction be Head of the Department and concerned teachers.
- Boy students shall come to college with formal shirts tucked into pants with belt and black shoes. Hawai type rubber or plastic cheppals are not permitted.

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- All girl students should wear churidhar with dhupatta.
- Students those who are in laboratories shall wear uniform and safety shoes.
- All the students shall wear their identity cards, well displayed.
- All students are expected to come with proper hair style.
- Students are expected to maintain silence in the academic buildings.
- Students are encouraged to make use of the library, common computing facilities and to
  involve in professional body activities or any program authorized by the college beyond class
  hours also.
- No student shall use mobile phones in the class rooms/ labs/ Examination hall/ Practical Examination/ Library and during events of the institution.
- Accessing social networking sites such as Facebook, Twitter etc., is banned within the college campus.
- Keep the campus neat and tidy. Degradable and non-degradable wastes should be discarded in appropriate places and not anywhere in the campus.
- Consumption of intoxicants/ psychotropic substances in any form or smoking or using chewing gum, pan masala etc., are strictly prohibited.
- It is strong advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambiance.
- Students are advised to handle the furniture's, equipment and fixtures carefully.
- Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the concern students will have to bear the cost of replacement/repair with fine.
- Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus and not permitted to distribute or display (both physically and electronically) material such notices, banners, etc., in the campus without the permission of the competent authority.
- Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels.
- Students who intent to represent the college in intercollegiate events shall take prior permission from the concerned Head of the Department.



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- Appearing the internal examinations is mandatory for all students. During internal examinations, students are not allowed to leave the hall and students have to occupy the seat 5 minutes before the commencement of the examination.
- Students shall comply with all the instructions of accompanying staff during industrial visits and educational tours.
- Harassing juniors, ill-treating fellow students or any form of ragging is prohibited and liable
  to be treated as a criminal offence by the law enforcing agencies as per the directives of
  Hon'ble Supreme court of India.
- Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.
- Pay tuition fees, mess bills etc. in advance or in time to avoid fines.
- In case of any instance of noncompliance of existing rules or any observed matter/behavior that violates the code of conduct of CCET, all the staff members are empowered tour/visit. Students are therefore, cautioned to conduct themselves in a careful manner wherever they are.

PRINCIPAL
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